**CHW3M CCA Essay Checklist**

**Please check when done.**

* Introductory paragraph including hook, summary of sub-topics and thesis statement
* 3 body paragraphs (each with 2 examples and 2 arguments)
* Topic and concluding sentence for each body paragraph
* Concluding paragraph including re-statement of thesis, re-summary of sub-topics and extension/lesson learned
* Explanation of connection to HTCs in arguments (minimum of two different HTCs)
* Background information about/familiarity with the civilization woven into the body paragraphs
* Footnotes for all examples (will have a minimum of 6) and facts in Chicago style
* Bibliography of all sources used in the entire project
* Careful proofreading to eliminate all spelling and grammar errors
* Inclusion of transitions between examples
* Handed in on paper, typed, double-spaced, minimum Arial font size 11